



Spring 2025

SAT SCHOOL DAY

Paper Test Directions with Essay

Standard Time Script

Notes to the Proctor

This document should be printed and distributed on test day to students approved for both of the following accommodations:

- A printed copy of the proctor's spoken directions.
- Standard timing and the accommodation of paper test for digital assessment, including students with extended breaks and additional accommodations that don't require extended time.

Students may use this document to read the directions that are read aloud by their proctor. Students may keep this document open and on their desk during the entire test.

IMPORTANT: *Students must not sign in to Bluebook on test day for any reason, including section timing. All timing MUST be administered by the proctor using the Paper Testing Scripts. Use of Bluebook will cause a misadministration and require a retest.*

AT THE END OF TESTING

Collect this document from each student and securely destroy it.

Notes to the Student

The following is a printed copy of the directions your proctor will read aloud. Follow along as your proctor reads. If you have any questions, please raise your hand.

- You may keep this document on your desk for the entire testing time but must return it to your proctor after testing.
- You may not use this document as scratch paper.
- At various times, your proctor will announce the time remaining in each section, as well as breaks when appropriate. If you are testing with another approved accommodation, these announcements may differ from the timing and breaks listed in this document.
- Your proctor may skip some instructions that don't apply to your testing situation.
- Depending on your testing situation, you may hear some opening instructions in a different order.

All shaded text indicates directions spoken by your proctor.

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Welcome to Testing

Welcome. Today you're taking the SAT®, an important step toward your college and career goals. Today you're taking the SAT, which focuses on what you're learning in school. It's a chance to see where you might need to improve in high school.

Before you begin the test, I am going to read some instructions. This should take about 10 minutes. Before you begin the test, I am going to read some instructions and hand out some booklets of information for you to review and complete. This should take about 30 minutes. Please listen carefully and raise your hand if you have any questions. Remember, my role is to make sure you have the best opportunity to demonstrate your skills and knowledge.

Testing Rules and Consequences

College Board SAT Terms and Conditions include rules and policies to make sure all students have a fair and equal test experience. College Board SAT Testing Rules include rules and policies to make sure all students have a fair and equal test experience. All of us in this room today are responsible for helping make that happen. If anyone disturbs others or tries to gain an unfair advantage, I'll ask them to leave the room, and their scores will be canceled. They may also be prevented from taking other College Board tests in the future.

Here are some examples of unfair advantages:

- Giving, attempting to give, or receiving help of any kind
- Looking through the test book before time starts
- Looking at any module other than the one we're currently on
- Marking or changing answers after time is called
- Attempting to remove test materials from the testing room
- Possessing a mobile phone or any other unauthorized testing aid either during testing or during breaks
- Possessing an answer key or sharing answers with anyone during or after the test
- Going to a locker or leaving the building during the test, including during a break
- Attempting to take the test for someone else
- Eating or drinking during testing without an approved accommodation to do so
- Causing a disturbance
- Failing to follow testing procedures

These policies help make sure your testing experience today is fair and that you can focus on your own test without distractions.

If you see anything that concerns you, please talk to me or another staff member after the test, and we'll help you with any next steps.

Are there any questions about anything I've said so far?

Confirm Personal Devices Are Powered Off

We need to make sure all electronic devices are powered off and stored away from the desks. This includes phones, watches with alarms, smartwatches, tablets, computers, or any other electronic devices. The only exception is for computers or other devices approved for testing as an accommodation.

If you've already stored a device and you're not sure whether you turned it off, raise your hand and I'll let you double-check that it's off.

If anyone has a phone or other device that makes noise, or if anyone accesses any prohibited device at any time, including during breaks, I will ask them to leave. Their scores will be canceled and their device may be confiscated. This can be very distracting, so please be considerate of the other students in the room and think carefully about any devices you brought today. Raise your hand if you still have a device with you at your desk. These need to be powered off, with alarms disabled, and stored away from your desks. They'll be returned at the end of the test.

The testing staff needs to make sure all electronic devices are powered off. This includes phones, watches with alarms, smartwatches, tablets, computers, or any other electronic devices.

If you've already stored a device and you're not sure whether you turned it off, raise your hand and I'll let you double-check that it's off.

Your proctor will remind students of the electronic devices policy by saying:

If anyone has a phone or other device that makes noise, even if it's been collected, or if anyone accesses any prohibited device at any time, including during breaks, I may ask them to leave. Their scores will be canceled and their device may be confiscated. This can be very distracting, so please be considerate of the other students in the room and think carefully about any devices you brought today. Raise your hand if you still have a device with you at your desk. These need to be powered off, with alarms disabled, and stored away from your desks. They'll be returned at the end of the test.

Prepare Desks for Testing

Thank you for paying attention to these instructions. Now, you'll clear your desks for testing.

If you brought extra batteries, drinks, or snacks, put them on the floor under your desk. You may only access drinks or snacks during scheduled breaks.

On your desk, you should have pencils, an acceptable calculator and backup calculator, if you brought them, and any testing aids you're approved to use as an accommodation. On your desk, you should have pencils, an acceptable calculator and backup calculator, if you brought them, and any testing aids you're approved to use as an accommodation. Please remove any other items from your desk and place them in your bags at the front or side of the room. Also make sure that all saved formulas are cleared from your calculator.

After desks are cleared of prohibited items, your proctor will say:

Thank you. I will take a moment now to look around and make sure you're all using acceptable calculators.

Check Items on Desks

After your proctor has approved all devices, your proctor will say:

Please remember that you may not share or exchange calculators at any time. Put your calculator and any backup calculator under your desk now. You won't need a calculator for the first test section.

Test Material Distribution

I am now going to give a test book to each of you. Don't open it yet.

Turn to the back of your test book and print your last name, first name, and middle initial, if you have one. Then print this school's 6-digit code [*your proctor will give you your school code*], the school name, and this room's number (or name).

Guidance for *Paper Test Taker Administration Instructions*

I will now distribute a copy of the *Paper Test Taker Administration Instructions* to each of you.

The test you're about to take is a paper format of the digital SAT. There is information that students give and receive in Bluebook™, the digital testing application, that you also need to see and respond to. The booklet I just gave you contains that information.

You will mark your answers in your test book, and your answers will be transcribed into Bluebook after you finish testing. College Board needs both the testers and the staff to verify approval for this transcription and that the answers transcribed reflect your authentic responses to the test questions. Open your booklet to page 3 and read under "Student Starts Here." Follow the instructions, which include completing some information on the front cover. Raise your hand if you need help finding any of the information required. When you are finished, put your pencil down and look up.

Now turn back to page 3. Read "About This Document." Look up when you're done.

Under "Complete Your Info" you'll see a list of things to review and confirm in this booklet. College Board needs you to review their privacy statement and testing rules and agree to them before you take the test.

Next, you'll see "Use of the Bluebook App." This section explains how certain data collected in the Bluebook app is used and to whom it may be disclosed. You need to agree to these uses in order for your answers to be transcribed at the end of the test. To show you agree, check the box under "Student: Indicate Your Acceptance of These Policies" on page 4. When you have checked the box on page 4, put your pencil down and look up.

You'll now have about 15 minutes to read and agree to the Testing Rules and the Privacy Statement. When you reach the heading "Student: Indicate Your Acceptance of Testing Rules" please check the box next to "I have read and I accept these rules." Then put your pencil down and look up. If at any time you have a question, please raise your hand.

Scores Delivered to Phone Section

Turn to the page titled "Get Test Scores Delivered Right to Your Phone."

These questions will appear for all students, but you may only answer them if you or your parents or guardians have returned a signed consent form to your school.

This section explains a mobile app that lets you view your scores through your phone. You can also get college and career resources. Please read the information about BigFuture® School. If you want to access it, please provide your mobile number. The mobile phone number you provide must be a U.S. number. Provide a recovery email address to allow College Board to troubleshoot any issues you have with accessing the app.

When you are finished with this page, please put your pencil down and look up.

Privacy Notice and Optional Questions

Before you begin providing information, please read the information under the heading "Privacy Notice." This Privacy Notice describes how College Board may use the information you may choose to provide and to whom it may be disclosed. If you decide to answer the questions, turn the page and begin. You'll see questions labeled "Your Contact Info," "Tell Us About Yourself," "What Are Your Academic Goals," and "Tell Us About Your Family." You'll also see notes about why College Board requests this information, and how they'll use it specific to each category of questions. All questions are optional.

When you are finished, please put your pencil down and look up.

Please turn to the page with the title "Digital Test Security."

Introduction to the Connections Program

If students in your school or area are eligible to participate in an opportunity called "Connections™," your proctor will read the following script. Otherwise, they will skip forward to The Test Security Pledge and Finishing Up section.

Now turn the page and read about a program offered by College Board called Connections. Read about the purpose of the program and how it works. If you want to participate, put a check mark in the box next to the statement "Yes, I want to participate in Connections." Note that participation is voluntary, and you can opt out at any time. When you're ready, turn to the next page with the title "Digital Test Security."

Selecting Institutions for Free SAT Score Sends

When you take the SAT, you may send your scores from your SAT School Day test for free to up to 4 colleges, universities, and scholarship programs. College Board will send your score along with your demographic information sufficient for identity matching to the institution(s) you select. Please read about this

opportunity. While you're reading about it, I will give each of you a booklet that lists the names of institutions you can select to send your scores to. Follow the instructions for using this booklet on the "Send Your SAT Score for Free" page.

This step is optional. If you don't wish to send your scores, please sit quietly until others are finished. When you are done, place the *Score Sends Code List* booklet under your desk and look up.

Your proctor will give a *Score Sends Code List* booklet to each student.

The Test Security Pledge and Finishing Up

Please turn to the next page, which has the title "Digital Test Security."

Please read the 3 rules that apply to the test you're about to take. To signify your agreement with these rules, write out by hand the test security pledge given below the list of rules. When you are finished, please put down your pencil and look up.

We're almost finished with this booklet. Please look at the 4 pieces of information listed under "Confirm Your Info on Your Test Book," then turn to the back of your test book and either confirm that your information is accurately recorded there, or add it now. Then, above your name on the test book back cover, print your registration number from your sign-in ticket. This information will help College Board match your test book and answers with your transcription. When you are finished, please put down your pencil and look up.

Thank you for completing this information. Please close your booklet and place it under your desk.

Additional Testing Instructions

To a human reader, your proctor will say:

It is important to read only what is in the script. Don't provide elaboration beyond what is in the script, even if the student asks for it. If the student is approved for raised line drawings, you can help a student who doesn't read braille to interpret the labels and numbers that accompany raised line drawings. Labels and numbers given with figures can be found in corresponding locations in the regular-print and large-print test books. Do you have any questions about procedures?

To a writer/scribe, your proctor will say:

Record the student's answers in their test book. You must write only what the student dictates. You may not prompt the student in a way that would result in a different response.

To a student using a writer/scribe, your proctor will say:

Your answers and any corrections will be recorded as you dictate them. If you want to review your work, your answers will be read to you. Do you have any questions?

To a student who is using braille format, your proctor will say:

The braille test is divided into several books. You will be given 1 book at a time. Throughout the test, each question is separated from another with a line. Each question begins in cell 1, with runovers beginning in cell 5. Each answer choice begins in cell 3 with runovers beginning in cell 5.

The braille is in Unified English Braille (UEB). The Math sections are in the Nemeth Code revised in 1972. The braille math reference book contains math formulas and directions for use with all mathematics sections. Your test includes raised line drawings of graphs and figures used in the test. The Reading and Writing section is in regular grade 2 braille. Do you have any questions about procedures?

Final Points Before Testing

You'll begin the test in just a few minutes, after I read some final points.

During the test, keep your test book flat on your desk. If you find a defect, raise your hand and I'll come over.

Section 1 and section 2 are each made up of 2 modules. The test is timed by module. I'll post the start and end times for each timed module here *[indicate where this information will be posted]*, and I'll announce when 5 minutes are left in each module.

Section 1 and section 2 are each made up of 2 modules. The test is timed by module. I'll post the start and end times for each timed module here *[indicate where this information will be posted]*, and I'll announce when 5 minutes are left in each module.

For some students who choose to take it, a third test section, the SAT Essay is included. This section has 1 question also called a prompt.

Section 1 and Section 2 are each made up of 2 modules. The test is timed by module. I'll post the start and end times for each timed module here *[your proctor will indicate where this information will be posted]*, and I'll announce when 5 minutes are left in each module.

I'll walk around the room every now and then to make sure everyone is working on the correct module. For this test, you can only work on 1 module at a time. This may be different from what you're used to, so make sure not to move ahead or look back in the test book, even if you finish the current module.

Once the test is over, please stay seated and don't leave the room until I dismiss you.

If you have any final questions, you may ask them now.

Begin Testing

Reading and Writing Section: Module 1

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. Read the directions and begin work. Good luck, everyone.

Time starts now.

During the Module

After 34 minutes, your proctor will say:

You have 5 minutes remaining in Module 1.

After exactly 39 minutes, your proctor will say:

Stop work and put your pencil down.

Reading and Writing Section: Module 2

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. Read the directions and begin work.

Time starts now.

During the Module

After 34 minutes, your proctor will say:

You have 5 minutes remaining in Module 2.

After exactly 39 minutes, your proctor will say:

Stop work and put your pencil down.

After Module 2

Close your test book and leave it on your desk.

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

Take your ID with you if you leave the room. I will recheck it when you return. We'll start testing again in exactly 10 minutes.

At the end of the break, your proctor will say:

Please take your seat. Don't open any section of the test until I tell you to.

Math Section: Module 1

We'll continue testing with the first module of the Math section. Once we begin, you'll have 43 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover from the calculator and place it on the floor under your desk during testing.

Even though you're allowed to use a calculator for this module, all the questions can be answered without one.

Remember to follow these guidelines:

- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. Read the directions and begin work.

Time starts now.

During the Module

After 38 minutes, your proctor will say:

You have 5 minutes remaining in Module 1.

After exactly 43 minutes, your proctor will say:

Stop work and put your pencil down.

Math Section: Module 2

We'll continue testing with the second module of the Math section. Once we begin, you'll have 43 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. Read the directions and begin work.

Time starts now.

During the Module

After 38 minutes, your proctor will say:

You have 5 minutes remaining in Module 2.

After exactly 43 minutes, your proctor will say:

Stop work and put your pencil down.

After Module 2

Close your test book and leave it on your desk.

Testing has concluded. Proceed to **Dismissal** on page 16 and follow the remaining instructions to collect materials before dismissing students.

Please sit quietly while I collect and count your test books.

SAT Essay Section

Before the Essay

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

At the end of the break, your proctor will say:

Please take your seat.

Essay Materials Distribution

I'll now give an Essay book and answer sheet to each of you. Don't open your Essay book until I tell you to do so.

When you receive your Essay book, turn it over and print your last name, first name, and middle initial, if you have one. Then print this school's code _____ and name _____, and this room's testing room code (or name) _____, which I've posted for you.

Now you'll complete some fields on your answer sheet. Fill in your full legal name in field 1 now. Include spaces, hyphens, or apostrophes if these are part of your name. Print the letters in all caps in the boxes, then fill in the corresponding bubbles. Make sure each mark is dark and completely fills the bubble.

Your first name must be your legal first name. If you use a preferred first name and you have a College Board online account, you can enter it there. College Board uses your legal name on test day to confirm your identity, but they'll use your preferred first name in all other communications with you.

Look up when you're done.

For field 2, your proctor will say:

If you attend this school, print our 6-digit school code _____ in field 2 and fill in the corresponding bubbles. Look up when you're done.

If you don't attend this school or are homeschooled, raise your hand. I will come over to give you the correct code to enter in field 2.

For fields 3 and 4, your proctor will say:

If you attend this school, fill in the bubble for "Yes" in field 3 and print our school's name, city, and state in field 4. If you don't regularly attend this school, fill in the bubble that applies to you in field 3 and print your school information in field 4. Raise your hand if you aren't sure what to fill in.

For field 5, your proctor will say:

Look at your sign-in ticket, and find your Registration Number. Print the 10-digit number in the boxes for field 5 and fill in the corresponding bubbles.

For field 6, your proctor will say:

In field 6, fill in the month, day, and last 2 digits of the year you were born. Start with a zero if filling in a 1-digit number. Fill in the corresponding bubbles and look up when you're done.

For field 7, your proctor will say:

When you are ready to fill in your state ID number in field 7, raise your hand.

Now I'm going to give you a few instructions to help you make sure your essay is scored accurately.

- Use the unlined planning page to take notes and plan your essay. Nothing you write on the unlined page will be scored.
- When you're ready, start writing your essay on the first lined page, which says "Begin Your Essay Here." Write your essay on these lined pages and within the marked margins.
- Use a Number 2 pencil. If you do not use a pencil, or if you leave the pages blank, you will receive an Essay score of zero.
- Your essay must fit within the pages provided. Don't write anything past the word "STOP" on the last lined page, because anything written past that point will not be scored.

Time the Essay

Once we begin, you'll have 50 minutes to work on the Essay section. I will post the start and stop times, and I'll let you know when we're about halfway through the section and when 5 minutes are left. Keep your answer sheet and Essay book flat on your desk.

Please do not sign your essay or add your name to it (as in "By Jane Doe"). Doing so could delay your essay score.

Now read the directions, then turn to the Essay question and begin work. Time starts now.

After 25 minutes, your proctor will say:

You have 25 minutes remaining in the Essay section.

After 45 minutes, your proctor will say:

You have 5 minutes remaining in the Essay section.

After exactly 50 minutes, your proctor will say:

Stop work and put your pencil down. Close your answer sheet and your Essay book. Place your answer sheet faceup next to your Essay book.

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test. Please sit quietly while I collect your Essay materials.

Dismissal

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test.

Test Materials Collection

Please sit quietly while I collect and count your test materials.

Before Dismissal

Remember, by submitting your answers, you agree that you won't take any test questions from the testing room, give them to anyone, or discuss them with anyone over email, text messages, online, or any other way. This helps make sure all students have a fair and equal test experience. If you saw anything today that concerns you, come and talk to me before you leave.

If you want to cancel your scores, I can help you before you leave.

You have 3 days to update your 4 free score send selections in Bluebook. If you want to do that, you'll need your sign-in ticket, so keep it somewhere safe. If you need assistance accessing Bluebook, please see your counselor.

As I said at the beginning of the test, if a person violates any of the policies related to test security, their scores will be canceled and they may be prevented from taking other College Board tests in the future.

Please wait in your seat until I dismiss you. At that point, you may gather your belongings and come up to collect anything you turned in before the test. As you leave, please be considerate of people still working in other rooms. Again, congratulations on your hard work today.

Your proctor will collect this booklet from you before you leave.